

SOUTH WAIRARAPA DISTRICT COUNCIL

18 MARCH 2020

AGENDA ITEM B1

MINUTES OF COUNCIL COMMITTEES AND COMMUNITY BOARDS

Purpose of Report

To present Council with reports and minutes of Council committees and community boards.

Recommendations

Officers recommend that the Council:

1. *Receive the information.*
2. *Receive the minutes of the Māori Standing Committee meeting 17 February 2020.*
3. *Receive the minutes of the Assets and Services Committee meeting 19 February 2020.*
4. *Receive the minutes of the Greytown Community Board meeting 19 February 2020.*
5. *Receive the minutes of the Featherston Community Board meeting 25 February 2020.*
6. *Receive the tabled minutes of the Martinborough Community Board meeting 27 February 2020.*
7. *Receive the minutes of the Planning and Regulatory Committee meeting 26 February 2020.*

1. Executive Summary

Minutes of recent meetings are presented to Council for information. The Chair may ask for comment on the content, but no comment can be received in this forum with regards to the accuracy of the minutes.

2. Appendices

Appendix 1 - Māori Standing Committee 17 February 2020
Assets and Services Committee 19 February 2020
Greytown Community Board 19 February 2020
Featherston Community Board meeting 25 February 2020
Planning and Regulatory Committee 26 February 2020

Contact Officer: Suzanne Clark, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive

Appendix 1

- Māori Standing Committee 17 February 2020
- Assets and Services Committee 19 February 2020
 - Greytown Community Board 19 February 2020
- Featherston Community Board meeting 25 February 2020
- Planning and Regulatory Committee 26 February 2020



MĀORI STANDING COMMITTEE Minutes from 17 February 2020

Present:	Raihānia Tipoki (Chair), Narida Hooper, Teresa Aporo, Nathan Maynard, Karen Mikaera, Terry Te Maari, Deborah Davidson, Cr Pip Maynard and Cr Brian Jephson.
In Attendance:	Harry Wilson (Chief Executive), Euan Stitt (Group Manager Partnerships and Operations), Mélanie Barthe (Climate Change Advisor) and Steph Dorne (Committee Advisor).
Also in Attendance:	Te Puritanga Jefferies (Greater Wellington Regional Council), Ian McSherry (Wellington Water) and Maiora Dentice (Wellington Water).
Conduct of Business:	The meeting was held in the Council Chambers, 18 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 8.34pm.

PUBLIC BUSINESS

Mr Tipoki opened with a Karakia.

Mr Tipoki clarified the purpose of members coming together ahead of meetings and apologised for any inconvenience caused by the formal workshop invite.

Mr Tipoki advised that agenda items 6.8 Water Resilience Strategy and Wakamoekau Storage Scheme and 6.9 Wastewater Release into the Ruamāhanga River would be brought forward ahead of agenda item 6.2 Officers' report. Mr Tipoki also explained that member item 7.1 Lake Reserve Motorcycle Track would be withdrawn and a new item 7.1 Owhanga Landing Reserve would be added to the agenda as an item from Karen Mikaera.

1. APOLOGIES

Mr Tipoki updated members that Amiria Te Whaiti has resigned from the Committee and noted a new Papawai Marae representative would be sought. Mr Tipoki also updated members on the Kahungunu ki Wairarapa vacancy.

MSC RESOLVED (MSC 2020/01) to receive apologies from Mayor Alex Beijen, Cr Garrick Emms, pending member Carlene Te Tau, and Tai Gemmell (General Manager of Kahungunu ki Wairarapa).

(Moved Tipoki/Seconded Cr Maynard)

Carried

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MSC NOTED:

Action 53: Arrange to send flowers to Amiria Te Whaiti in appreciation of the time and effort she has put into the Māori Standing Committee during her tenure, N Hooper.

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. PUBLIC PARTICIPATION

Māori Economic Development – Te Puritanga Jefferies

Ms Jefferies updated members on the progress of developing a Māori Economy Strategy. Ms Jefferies covered the strategy purpose and the process and timeframes for launching the strategy and action plan which is planned for May 2020. Ms Jefferies updated members on community engagement and invited members to attend the upcoming hui. Ms Jefferies also encouraged members to share their ideas and visit the Ruruku website.

4. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation as the matters would be discussed further at the upcoming hui.

5. MINUTES FOR CONFIRMATION

5.1 Māori Standing Committee – 9 December 2019

MSC RESOLVED (MSC 2020/02) that the minutes of the Māori Standing Committee meeting held on 9 December 2019 be confirmed as a true and correct record.

(Moved Tipoki/Seconded Te Maari)

Carried

6. OPERATIONAL REPORTS – COUNCIL OFFICERS

6.1 Maiora Dentice - Wellington Water

Ms Dentice (Māori Capability Advisor of Wellington Water) introduced herself and noted the intention to build a partnership with the Committee given the recent joining of South Wairarapa District Council. Ms Dentice discussed her role in building capability to ensure Wellington Water is taking a Māori perspective in the management of water and noted the importance of working with the Committee to achieve the same outcomes.

6.2 Officers' Report

MSC RESOLVED (MSC 2020/03) to receive the Officers' Report.

(Moved Cr Maynard/Seconded Tipoki)

Carried

6.3 Lake Reserve Motorcycle Track

Mr Wilson updated members on the situation with the Lake Reserve Motorcycle Track and the actions being undertaken to remedy the situation,

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including closing off present use of the track, restoring the reserve and investigating alternative sites. Mr Wilson responded to questions on restoration and restorative justice.

6.4 Climate Change Report

Ms Barthe spoke to matters outlined in the Climate Change Report and discussed the progress to date, scope of the strategy, next steps, and sought feedback from the Committee ahead of the strategy being presented to Council for adoption.

Members praised the work that has been done and discussed managing wastewater, the contribution of solid waste and waste minimisation.

Cr Jephson updated members on a recent meeting he attended as a member of the Wellington Region Climate Change Working Group. Cr Jephson noted there was a presentation by Wellington Regional Growth Framework on spatial planning and suggested members be involved in shaping the direction of the strategy.

MSC RESOLVED (MSC 2020/04) to receive the Climate Change Report.

(Moved Cr Maynard/Seconded Mikaera)

Carried

6.5 Action Items Report

Members discussed updates to the action items. Mr Wilson and Mr Tipoki undertook to review the outstanding actions.

MSC RESOLVED (MSC 2020/05) to receive the Action Items Report.

(Moved Cr Maynard/Seconded Davidson)

Carried

6.6 Income and Expenditure Report

Mr Tipoki updated members that he met with Ms Mitchell to discuss the budget and Mr Wilson undertook to obtain a copy of the funding allocation document from Ms Mitchell.

MSC RESOLVED (MSC 2020/06):

1. To receive the Income and Expenditure Statement for the period 1 July 2018 – 30 June 2019.
2. To receive the Income and Expenditure Statement for the period 1 July 2019 – 31 December 2019.

(Moved Tipoki/Seconded Cr Maynard)

Carried

6.7 Funding Criteria for Financial Assistance Report

Members deferred discussions on the Funding Criteria for Financial Assistance Report until a copy of the funding allocation document from Ms Mitchell has been obtained.

6.8 Water Resilience Strategy and Wakamoekau Storage Scheme

Mr Wilson updated members on the design work being undertaken as part of the Wairarapa Economic Development Strategy to develop a Water Resilience Strategy which will explore options to address water storage. Mr

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Wilson noted there is a Council workshop on the framework of the strategy on 26 February that Mr Tipoki will attend as Chair.

6.9 Wastewater release into the Ruamāhanga River

Mr McSherry expressed disappointment for the wastewater overflow incident into the Ruamāhanga River and updated members on the work being undertaken to improve resiliency.

Mr McSherry noted Wellington Water are keen to make restorative justice and sought input from the Committee to ensure it is meaningful.

Mr Wilson discussed the compliance status of the current wastewater systems and Mr Wilson and Mr McSherry responded to questions on the consent, resiliency of the system, and infrastructure investment.

Members discussed monitoring and testing, the need for sustainable and long-term thinking and undertook to discuss ideas for restorative justice.

MSC NOTED:

Action 54: Discuss ideas for how Wellington Water could make restorative justice for the wastewater overflow incident, MSC.

Cr Jephson left the meeting at 8.25pm.

7. MEMBER ITEMS

7.1 Owhanga Landing Reserve – Karen Mikaera

Ms Mikaera spoke on her request to explore opening access to the Owhanga Landing Reserve and suggested there is an opportunity to explore developing a cycle trail. Mr Wilson outlined the process for progressing this through the Annual or Long-Term Plan. Members undertook to work with Mr Stitt to progress this and discussed undertaking a site visit.

Ms Hooper undertook to email Mr Wilson about her request to join the Annual Plan Committee.

7.2 Significant Sites Working Party Terms of Reference – Karen Mikaera

Ms Mikaera discussed the proposed amendments to the Terms of Reference, confirming it would remain as a working party and that there would be minor wording amendments to replace the terms 'pre-history' and 'history' with 'Whakapapa.'

MSC RESOLVED (MSC 2020/07):

1. To receive the tabled Significant Sites Working Party Terms of Reference.
2. To adopt the proposed Significant Sites Working Party Terms of Reference subject to the minor wording amendments noted above and that it remains as a working party.

(Moved N Maynard/Seconded Hooper)

Carried

MSC NOTED:

Action 55: Provide a revised version of the Significant Sites Working Party Terms of Reference with the agreed amendments, K Mikaera.

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Mr. Tipoki closed with a Karakia.

The meeting closed at 8.34pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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ASSETS AND SERVICES COMMITTEE

Minutes from 19 February 2020

- Present:** Councillors Brian Jephson (Chair), Garrick Emms, Rebecca Fox, Alistair Plimmer, Ross Vickery, and Mayor Alex Beijen (from 9:03am).
- Officers In Attendance:** Euan Stitt (Group Manager Partnerships and Operations), Ian McSherry and Lawrence Stephenson (Wellington Water), Harry Wilson (Chief Executive), and Suzanne Clark (Committee Advisor).
- Conduct of Business:** The meeting was held in the Council Chambers, 18 Kitchener Street, Martinborough and was conducted in public between 9:00am and 11:05am.
- Also in Attendance:** Lynn Abrahams and Cr Pam Colenso.
-

Open Section

A1. Apologies

Cr Pip Maynard had tendered an apology prior to the meeting. The apology was not put to the meeting for acceptance, but the apology was later acknowledged by the Chair.

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Public Participation

Ms Abrahams expressed concern about water restrictions and asked the Committee to look at long term solutions such as requiring new builds to make provision for potable rain water collection and recycling of grey water.

A4. Actions from Public Participation

Members discussed the proposal noting that Council were currently unable to ask for the requested changes under the Building Act, but that the provisions could be addressed via a change to the Wairarapa Councils Combined District Plan.

Lessons learned from the 19-20 summer would be reviewed, water would be considered during the annual planning process and Mayor Beijen was investigating ways to make the purchase of water tanks more affordable.

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A5. Extraordinary Business

There was no extraordinary business.

A6. Minutes for Confirmation

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2020/01) that the minutes of the Assets and Services Committee meeting held on 11 December 2019 are a true and correct record.

(Moved Cr Plimmer/Seconded Cr Fox)

Carried

A7. Minutes for Receipt

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2020/02) to receive the minutes of the Water Race Subcommittee meeting held on 12 December 2019.

(Moved Cr Vickery/Seconded Cr Emms)

Carried

A8. Notices of motion

There were no notices of motion.

B Decision Reports from Chief Executive and Staff

B1. Inorganic refuse collection

Mr Wilson discussed ideas regarding the provision of an alternative inorganic collection service to homebound residents, alignment with other councils by not providing this service, and communication to ratepayers with members.

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2020/03):

1. To receive the Inorganic Refuse Collection Report.

(Moved Cr Vickery/Seconded Cr Jephson)

Carried

2. To note that Earthcare, SWDC's solid waste contractors, will no longer be providing an inorganic refuse collection service due to health and safety reasons and that officers will investigate options for homebound residents.

(Moved Cr Fox/Seconded Cr Plimmer)

Carried

3. To note that Council will communicate that this service has ceased.

(Moved Cr Vickery/Seconded Mayor Beijen)

Carried

B2. Wellington Water Ruamahunga Findings Report

Mr Stitt tabled a one page summary of the Martinborough wastewater incident.

Wellington Water had completed initial assessments of the wastewater plants and developed contingency plans and identified potential issues. Mr McSherry outlined the risk reduction work being undertaken and discussed recruitment, training, manual development, hardware failure, warranty investigation, entity for legal responsibility, membership and notification to the Martinborough Wastewater Liaison Group, and restorative justice with members.

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2020/04):

1. To receive the Wellington Water Ruamahunga Findings on Martinborough Overflow Incident Report.

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2. To note the recommendations being implemented by Wellington Water and as outlined on pages 12-13 of the report.

(Moved Cr Jephson/Seconded Cr Plimmer)

Carried

C Information and Verbal Reports from Chief Executive and Staff

C1. Partnerships and Operations Report

Mr Stitt discussed a proposed operational report revamp, timing for the removal of the Pirinoa boiled water notice, communication of the street light infill project to ratepayers, water holding recovery and restrictions, perception of GWRC permitted rural irrigation, maintenance of senior housing, footpath maintenance and renewals, and the manganese plant timeline with members.

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2020/05):

1. To receive the Partnerships and Operations Report.

(Moved Cr Vickery/Seconded Cr Fox)

Carried

2. Acton 39: Provide a programme of scheduled maintenance works for the Senior Housing units to the A&S Committee; E Stitt

The meeting adjourned for a break at 10:25am.

The meeting reconvened at 10:35am.

C2. Action Items Report

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2020/06):

1. To receive the Action Items Report.

(Moved Cr Fox/Seconded Mayor Beijen)

Carried

2. Action 40: Investigate the cost and availability for cleaning out sumps twice a year (spring and autumn); E Stitt

C3. Wellington Region Waste Management and Minimisation Draft Bylaw Template

Cr Colenso outlined the key areas of change for the South Wairarapa when considering the draft bylaw.

Toast Martinborough and Martinborough Fair would be required to prepare a waste management plan, waste operators would require licensing and would be required to provide waste data to councils, multi-unit developments would be required to provide space for recycling facilities.

Members discussed the possible effect of the proposed bylaw on rural residents and the need to ensure the rural sector were consulted.

ASSETS AND SERVICES COMMITTEE RESOLVED (AS2020/07):

1. To receive the Wellington Region Waste Management and Minimisation Draft Bylaw Template Report.

(Moved Cr Vickery/Seconded Cr Plimmer)

Carried

2. To note the Wellington Region's Waste Management and Minimisation Plan's action for councils to "investigate and if feasible develop, implement and

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oversee monitoring and enforcement of a regional bylaw, or a suite of regionally consistent bylaws.

3. To note the work completed to analyse the issues and associated justifications for regionally consistent bylaw provisions.
4. To note that the Wairarapa Joint Policy Working Group will review the draft waste bylaw template and provided feedback on the draft waste bylaw template directly to the Wellington Region Waste Management and Minimisation Plan Joint Committee proposed to be due in March 2020.
5. To note that the Wellington Region Waste Management and Minimisation Plan Joint Committee will collate all the regional feedback, modify the bylaw as required and then return the bylaw to each Council for consideration before each Council begins their individual bylaw consultation process proposed to commence in April 2020.

(Moved Cr Vickery/Seconded Cr Fox)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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- Present:** Ann Rainford (Chair), Graeme Gray, Shelley Symes, Cr Rebecca Fox and Aimee Clouston (Youth Representative).
- In Attendance:** Mayor Alex Beijen, Euan Stitt (Group Manager Partnerships and Operations) and Steph Dorne (Committee Advisor).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 19 February 2020 between 7:00pm and 8:58pm.
- Also in Attendance:** Geoffrey Clark, Lynn Abrahams, Jez Partridge (Tree Advisory Group) and Jane Mills (WREMO).

1. EXTRAORDINARY BUSINESS

Mrs Rainford advised there would be a verbal report back from the Stella Bull Park Users Group Meeting that she attended on Tuesday 18 February 2020 to be covered under the Chairperson report.

2. APOLOGIES

GCB RESOLVED (GCB 2020/01) to receive apologies from Cr Plimmer and Mr Wilson.

(Moved Gray/Seconded Symes)

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

There were no acknowledgments and tributes to note.

5. PUBLIC PARTICIPATION

Geoffrey Clark – Chorus Phone Box

Mr Clark spoke on his proposal to paint the Chorus Cabinet located at 84 Kuratawhiti Street. Mr Clark indicated Chorus is supportive of the prospect and requested the Greytown Community Board assist by finding and funding an artist to undertake this work.

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Lynn Abrahams – Water Restrictions

Ms Abrahams expressed concern about water restrictions and requested consideration of long-term solutions such as requiring new builds to have water tanks installed to cover the majority of their water use. Ms Abrahams also spoke on the recycling of grey water and sought clarification surrounding water races.

6. ACTIONS FROM PUBLIC PARTICIPATION

Geoffrey Clark – Chorus Phone Box

GCB NOTED:

Action 66: Officers to follow-up on the history of the request to paint the Chorus Cabinet at 84 Kuratawhiti Street and report back to the Greytown Community Board so that the Board can respond to Mr Clark on his request, E Stitt.

Lynn Abrahams – Water Restrictions

Members discussed the proposal noting that changes would require a change to the Wairarapa Councils Combined District Plan.

Lessons learned from the 19-20 summer would be reviewed in advance of next summer, Mayor Beijen was investigating ways to make the purchase of water tanks more affordable and the Water Race Subcommittee is reviewing the ongoing use and maintenance of water races.

7. COMMUNITY BOARD MINUTES

7.1 Greytown Community Board Minutes – 11 December 2019

GCB RESOLVED (GCB 2020/02) that the minutes of the Greytown Community Board meeting held on 11 December 2019 be confirmed as a true and correct record.

(Moved Cr Fox/Seconded Symes)

Carried

8. REPORT FROM COMMITTEES

8.1 Tree Advisory Group

Mr Partridge expressed concerns on the state of the large historic tree in Stella Bull Park and of the roots of the Ash trees in Collier Reserve. Mr Partridge updated members on his request for a tree risk assessment above the proposed bench in Collier Reserve, the outstanding funds required for the brace for the St Luke's Gum Tree, upcoming celebrations for Arbor Day and the outcome of the Wairarapa Combined District Plan change that went to Council on 5 February 2020.

Martinborough has recently started tree discussions and it was suggested Arbor Day celebrations could be spread throughout South Wairarapa.

GCB NOTED:

Action 67: Provide the Tree Advisory Group with contact details of those in Martinborough involved in tree discussions, E Stitt

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9. CHIEF EXECUTIVE AND STAFF REPORTS

9.1 Officers' Report

Ms Mills presented on civil defence in the Wairarapa and suggested the Board can assist through championing household and personal preparedness, knowing the key messages of the presentation, turning up and supporting the running of the Community Emergency Hub in an emergency event, being clear who the emergency spokesperson is, and providing a link through Ms Symes as the Board representative. Ms Mills responded to questions on enforcement powers and the flow of information. Members discussed the role of the liaison in raising public awareness and confidence.

GCB RESOLVED (GCB 2020/03) to receive the Officers' Report.

(Moved Symes/Seconded Cr Fox)

Carried

9.2 Moroa Water Race

Members were updated on the current levels of the Moroa water race and the Longwood water race resource consent renewal.

Work would be undertaken to understand the current and future use of the Moroa and Longwood water races.

9.3 Action Items Report

Members discussed the items, noting further updates and further actions in relation to:

1. Action 68: To request the Board be kept updated on investigations to find a location for an emergency water tank in Greytown, E Stitt.
2. Action 69: To discuss with NZTA the removal of carparks adjacent to the town intersections with State Highway 2 (e.g. Hastwell, Wood, Jellicoe, Kuratawhiti) to improve sightlines, E Stitt.

GCB RESOLVED (GCB 2020/04) to receive the Action Items Report.

(Moved Cr Fox/Seconded Symes)

Carried

9.4 Income and Expenditure Report

GCB RESOLVED (GCB 2020/05):

1. To receive the Income and Expenditure Statement for the period 1 July 2018 – 30 June 2019.
2. To receive the Income and Expenditure Statement for the period 1 July 2019 – 31 December 2019.

(Moved Gray/Seconded Symes)

Carried

GCB NOTED:

Action 70: Confirm the status of the outstanding 'Trees in the Cemetery (if watering issues resolved)' commitment and report back to the next community board meeting, G Gray.

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9.5 Applications for Financial Assistance

GCB RESOLVED (GCB 2020/06):

1. To receive the Application for Financial Assistance Report.
(Moved Gray/Seconded Symes) Carried
2. To grant Steffen Kreft and William Connor \$500 to support the performance of the object theatre piece "The Quiet Living of Lost Things."
(Moved Cr Fox/Seconded Symes) Carried

9.6 Naming of New Roads

GCB RESOLVED (GCB 2020/07):

1. To receive the Naming of New Roads Report.
(Moved Cr Fox/Seconded Symes) Carried
2. To approve the Suggested Greytown New Road Names List for new names in Appendix 1.
3. To note that where a new road name is selected from the preapproved list, approval will be deemed to have been given for use of that name in the Greytown Ward.
4. To note that Maori family names will still need approval from the Maori Standing Committee before use.
(Moved Cr Fox/Seconded Symes) Carried

9.7 Community Funding Arrangements Proposal

GCB RESOLVED (GCB 2020/08):

1. To receive the Community Funding Arrangements Proposal Report.
(Moved Gray/Seconded Cr Fox) Carried
2. To agree that officers contact Greytown Trails Trust to confirm their willingness to enter into a funding agreement and prepare a Memorandum of Understanding for consideration by the Board.
(Moved Cr Fox/Seconded Symes) Carried
3. To agree that a joint funding agreement be entered with all three Community Boards to be finalised at the next meeting after all three Boards have discussed this proposal.
(Moved Symes/Seconded Gray) Carried
4. To agree to consider entering into a funding partnership agreement with community organisations that the Community Board supports on an ongoing basis.
(Moved Rainford/Seconded Cr Fox) Carried

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9.8 Community Board Terms of Reference

GCB RESOLVED (GCB 2020/09):

1. To receive the Community Board Terms of Reference Report
(*Moved Cr Fox/Seconded Gray*) Carried
2. To recommend to Council the adoption of the Community Board Terms of Reference, subject to further clarification surrounding the Civic Awards delegation and clarification on whether 'the Council' under 'Raising Concerns' refers to SWDC staff or elected members.
(*Moved Symes/Seconded Gray*) Carried

10. NOTICES OF MOTION

There were no notices of motion.

11. CHAIRPERSON REPORT

Mrs Rainford outlined items as detailed in the Chairperson's Report.

Members discussed arrangements and publicity for the upcoming public Annual Plan workshop and the use of Instagram for publicity.

Mrs Rainford updated members on key matters discussed at the Stella Bull Park Users Group meeting relating to gravel extraction, lighting, the donation of a Kowhai Tree and requests made to investigate an extra picnic table, labelling trees and a bronze plaque for the cabbage tree. Gray undertook to contact the Tree Advisory Group for advice on where the Kowhai Tree could be planted.

GCB NOTED:

Action 71: Liaise with the Menz Shed on costings for an extra picnic table in the East of Stella Bull Park and present this back to the next Greytown Community Board meeting, G Gray.

Action 72: Liaise with Amy Wharram, Communications Manager of SWDC, on the use of Instagram for Greytown Community Board publicity, A Clouston.

GCB RESOLVED (GCB 2020/10):

1. To receive the Chairperson Report
(*Moved Symes/Seconded Cr Fox*) Carried
2. To agree that the Community Board organise a public workshop on Wednesday 26th February at 7.00 pm in the Town Centre to discuss what residents see as important in the 2020 Annual Plan. We will also be available on Saturday 29th February 10.00am -1.00pm outside the Town Centre for the public to come and discuss any further issues regarding the Plan.
3. To agree that the Community Board meet with students from Kuranui College at 12.35pm on Monday 24th February to establish what they want to see in the 2020 Annual Plan.
4. To agree in principle to organise Christmas festivities but defer a decision on the specific event pending further discussion.
5. To agree that the Community Board begin initial consultations with Papawai Marae and the Heritage Trust to see whether they would like us to provide

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suitable main road signage regarding Papawai Marae, and if so, what this signage should say.

- 6. To note that with the election of our 4th Community Board member we will be able to make appointments to the town’s diverse committees.
- 7. To approve that \$50 be granted to the Greytown Information Centre for administration costs.
- 8. To approve the cost of \$70 for flowers sent to Cr Plimmer.

(Moved Symes/Seconded Cr Fox)

Carried

12. MEMBER REPORTS (INFORMATION)

Ms Symes spoke to matters in her member report and acknowledged the work of previous incumbents.

Ms Symes spoke on matters relating to community engagement, raising community awareness, outreach into rural communities and the value of meeting with the other Community Boards.

Ms Symes requested a job description for the liaison role which could be discussed with WREMO. Ms Symes also sought clarification on the Community Board Terms of Reference in terms of the role of Community Boards in interacting with WREMO.

The Greytown Community Board may want to be involved in the upcoming Neighbours Day celebrations running from 27 March - 5 April 2020.

GCB RESOLVED (GCB 2020/11) to receive the Member Report.

(Moved Cr Fox/Seconded Rainford)

Carried

13. CORRESPONDENCE

There was no correspondence.

The meeting closed at 8.58pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

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Minutes – 25 February 2020

Present: Mark Shepherd (Chair), Claire Bleakley, Cr Garrick Emms and Cr Ross Vickery.

In Attendance: Harry Wilson (Chief Executive), Mayor Alex Beijen and Steph Dorne (Committee Advisor).

Conduct of Business: The meeting was conducted in public in Kiwi Hall, 62 Bell Street, Featherston on 25 February 2020 between 7:00pm and 8.37pm.

Also in Attendance: Jane Mills (WREMO)

1. EXTRAORDINARY BUSINESS

There was no extraordinary business.

2. APOLOGIES

FCB RESOLVED (FCB 2020/01) to accept apologies from Sophronia Smith.

(Moved Shepherd/Seconded Cr Vickery)

Carried

3. CONFLICTS OF INTEREST

Mr Shepherd declared a conflict of interest with the grant application from Fab Feathy as he is a member of the Steering Group.

4. ACKNOWLEDGMENTS AND TRIBUTES

Members acknowledged the Featherston Incident commemorations that were attended earlier in the day at the Memorial Gardens.

5. PUBLIC PARTICIPATION

There was no public participation.

6. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

7. COMMUNITY BOARD MINUTES

7.1 Featherston Community Board Minutes – 3 December 2019

FCB RESOLVED (FCB 2020/02) that the minutes of the Featherston Community Board meeting held on 3 December 2019 be confirmed as a true and correct record.

(Moved Cr Emms/Seconded Bleakley)

Carried

DISCLAIMER

8. CHIEF EXECUTIVE AND STAFF REPORTS

8.1 Establishment of and Appointments to Committees

Members noted the Board would delay making appointments until the Featherston Community Board member vacancies have been filled.

FCB RESOLVED (FCB 2020/03) to receive the Establishment of and Appointments to Committees Report.

(Moved Cr Vickery/Seconded Bleakley)

Carried

8.2 Officers' Report

Mr Wilson updated members on matters relating to managing summer water demand, the wastewater discharge into the Ruamahunga river incident and the Featherston Wastewater Treatment Plant consent application.

Mr Wilson reported back on discussions with LGNZ, Wellington Water Ltd and Ministry of Health following a request for the Community Board to recommend to Council to put forth a motion to LGNZ that local decision-making in relation to fluoridation of drinking water is retained. It was recommended the Community Board do not proceed with making this recommendation to Council given the role of Central Government in making decisions on behalf of New Zealand in the best interests of its citizen.

Ms Mills presented on civil defence in the Wairarapa and suggested members can assist through championing household and personal preparedness, knowing the key messages of the presentation, turning up and supporting the running of the Community Emergency Hub in an emergency event, being clear who the emergency spokesperson is, and providing a link through a Featherston Community Board representative. Ms Mills responded to questions on fault lines and supporting rural communities.

FCB RESOLVED (FCB 2020/04) to receive the Officers' Report.

(Moved Cr Vickery/Seconded Cr Emms)

Carried

8.3 Action Items Report

Members reviewed the actions items and discussed further updates.

Ms Bleakley undertook to email Mr Wilson regarding her request to add a poppy to the Birdwood Street sign.

FCB RESOLVED (FCB 2020/05) to receive the Action Items Report.

(Moved Bleakley/Seconded Cr Vickery)

Carried

FCB noted:

Action 83 – Investigate a solution for the “Welcome to Featherston” signs on State Highway 2 following notification that the location of these signs presents a risk to motorists.

8.4 Income and Expenditure Report

Cr Vickery expressed a vote of thanks to the organisers of the Featherston Christmas Parade for a well-run event.

FCB RESOLVED (FCB 2020/06):

1. To receive the Income and Expenditure Report.

DISCLAIMER

Stella confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

- (Moved Bleakley/Seconded Cr Vickery)* Carried
2. To receive the Income and Expenditure Statement for the period 1 July 2018 – 30 June 2019.
 3. To receive the Income and Expenditure Statement for the period 1 July 2019 – 31 December 2019.
 4. To approve \$250 be funded to Featherston Lionesses to fund the catering of a community event acknowledging the retirement of Dr Berry.
 5. To approve \$799.25 (including GST) be funded for the traffic management at the 2019 Featherston Christmas Parade.
- (Moved Cr Vickery/Seconded Cr Emms)* Carried

8.5 **Financial Assistance Report**

FCB RESOLVED (FCB 2020/07):

1. To receive the Applications for Financial Assistance Report.
(Moved Bleakley/Seconded Cr Emms) Carried
2. To grant Life Education Trust funds of \$500 to assist with the general running costs of the Life Education programme.
(Moved Cr Vickery/Seconded Cr Emms) Carried
3. To defer a decision on granting funds to South Wairarapa Neighbourhood Support to assist with the costs of funding a new promotional flag and collateral pending clarification on funding received from Council and the future of the co-ordinator role.
(Moved Cr Emms/Seconded Cr Vickery) Carried
4. To defer a decision on granting funds to the Featherston Community Centre to assist with the costs of its carpark development pending clarification on the ownership of the carpark and the amount requested which exceeds the maximum limit.
(Moved Cr Emms/Seconded Bleakley) Carried
5. To grant REAP Wairarapa (Fab Feathy) funds of \$400 to assist with the costs of creating a 5-minute documentary about sites of significance in Paetūmokai Featherston.
(Moved Cr Emms/Seconded Bleakley) Carried
6. To grant Kuranui College funds of \$500 to assist with the costs of first aid, safety and equipment balls and bags.
(Moved Bleakley/Seconded Cr Vickery) Carried

8.6 **Community Funding Arrangements Proposal**

FCB RESOLVED (FCB 2020/08):

1. To receive the Community Funding Arrangements Proposal Report.
2. To agree to enter into a funding partnership agreement with Wairarapa Maths Association.
(Moved Bleakley/Seconded Cr Vickery) Carried

DISCLAIMER

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8.7 Community Board Terms of Reference

FCB RESOLVED (FCB 2020/09):

- 1. To receive the Community Board Terms of Reference Report.
(Moved Cr Emms/Seconded Bleakley) Carried
- 2. To recommend to Council the adoption of the Community Board Terms of Reference.
(Moved Cr Vickery/Seconded Bleakley) Carried

9. NOTICES OF MOTION

There were no notices of motion.

10. CHAIRPERSONS REPORT

Mr Shepherd outlined items as detailed in the Chairperson Report and responded to questions relating to the unapproved changes to the motor cross track.

Members discussed workshops and transparency of decision-making. The Community Board Chair mentor could be approached for advice on workshops.

FCB RESOLVED (FCB 2020/10) to receive the Chairperson Report.

(Moved Bleakley/Seconded Cr Emms) Carried

11. MEMBER REPORTS (INFORMATION)

There were no member reports.

12. CORRESPONDENCE

There was no correspondence.

The meeting closed at 8.37pm

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

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PLANNING AND REGULATORY COMMITTEE
Minutes from 26 February 2020

Present:	Councillors Ross Vickery (Chair), Pam Colenso, Rebecca Fox, Leigh Hay, Alistair Plimmer, Brenda West and Mayor Beijen.
In Attendance:	Russell O’Leary (Group Manager Planning and Environment), Harry Wilson (Chief Executive) until 12:30pm, Melanie Barthe (Climate Change Advisor) and Suzanne Clark (Committee Advisor).
Conduct of Business:	The meeting was held in the Council Chambers, 18 Kitchener Street, Martinborough and was conducted in public between 11:30am and 1:05pm.

Open Section

A1. Apologies

PLANNING AND REGULATORY COMMITTEE RESOLVED (PR2020/01) to accept apologies from Cr Jephson.

(Moved Cr Vickery/Seconded Cr Fox)

Carried

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Public Participation

There were no public participants.

A4. Actions from Public Participation

There were no actions from public participation.

A5. Minutes for Confirmation

PLANNING AND REGULATORY COMMITTEE RESOLVED (PR2020/02) that the minutes of the Planning and Regulatory Committee meeting held on 11 December 2019 are a true and correct record.

(Moved Cr Hay/Seconded Cr Colenso)

Carried

DISCLAIMER

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A6. Extraordinary Business

There was no extraordinary business.

A7. Notices of motion

There were no notices of motion.

B Decision Reports

B1. Ruamāhanga Strategy and Implementation Plan Report

Ms Barthe with support from Mr Wilson discussed the Strategy and Action Plan development, community engagement, the carbon footprint of electric car manufacture and battery disposal, strengthening the Strategy references, noting that there was incomplete GWRC information, and the need for better public transportation and financial viability of alternative energy sources with members.

Members debated whether the draft strategy was in sufficiently final form to endorse recommendation two but felt that, as it was forwarded in draft form, its action points were amenable to variation by Council until a final strategy was adopted.

PLANNING AND REGULATORY RESOLVED (PR2020/03):

1. To receive the Ruamāhanga Strategy – Climate Change Strategy for Carterton and South Wairarapa District Councils.

(Moved Cr West/Seconded Cr Hay)

Carried

2. To recommend to Council the adoption of the draft Ruamāhanga Strategy and Implementation Plan.

(Moved Cr Vickery/Seconded Mayor Beijen)

Carried

C. Information and Verbal Reports from Chief Executive and Staff

C1. Planning and Environment Group Report

Mr O'Leary with support from Mr Wilson discussed the stormwater analysis work being conducted for the Martinborough South Growth Area and managing and planning for Martinborough growth as an outcome of the Spatial Planning project, the District Plan Review, the Greytown Development Area, the Featherston Brookside resource consent application, changes to the Building Code relating to liquefaction prone areas, and the expectation that a report on dog pound locations would be presented to the next meeting with members.

Mr Wilson advised that consultation on the Spatial Plan would be carried out in conjunction with the Annual Plan and Long Term Planning processes to ensure cohesion across SWDC and regional strategies and plans.

DISCLAIMER

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PLANNING AND REGULATORY RESOLVED (PR2020/04) to receive the Planning and Environment Group Report.

(Moved Cr Colenso/Seconded Cr Plimmer)

Carried

C2. Action Items Reporting

PLANNING AND REGULATORY RESOLVED (PR2020/05) to receive the Action Items Report.

(Moved Cr West/Seconded Cr Plimmer)

Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

DISCLAIMER

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